



## WolfLink Technology Requirements

### *Zoom Broadcasting*

#### 1. Computer

You will need to have a computer to access Zoom Broadcasts. Windows based PC's as well as Apple Macintosh computers can be used for Zoom Broadcasting programs so you can use a device you are familiar with.

#### 2. Email Address

You must have an active email address for Zoom Broadcasting programs. This email must be accessible to the computer you've chosen to use for the program, as this will be your portal to the program itself.

After registration, you will receive an email invitation that will look like this:

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"You are invited to a Zoom webinar. To make sure you receive this link, please send a quick reply to this email.

When: <Date and Time of your program> (GMT-5:00) Central Time (US and Canada)

Please click the link below to join the webinar:

<https://zoom.us/...>

Or iPhone one-tap: <access #>

Or Telephone:

Dial: <Phone Number> (US Toll) or <Phone Number> (US Toll)

Webinar ID: <9-digit Identification number>

International numbers available: <https://zoom.us/zoomconference....>"

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Follow the directions in the email and you will connect to the webinar.

Please connect a few minutes prior to the scheduled time to ensure that all technology is working properly.

It is also recommended that you test the link upon receiving the invitation so that your computer automatically downloads the needed program files. IWC staff will attempt to assist with computer issues prior to the program, however, this may not always be possible. *Please test your technology **before** the date of the program!*

### **3. Internet Connection**

You will need an adequate internet connection throughout the entire program. A higher connection speed will result in a higher quality video broadcast. Connections through telephone or smart devices are often unpredictable, so it is recommended that you connect via computer.

### **4. Projection Screen/Television/Smartboard**

The use of a projection screen, television, or Smartboard is highly recommended for your classroom. Please also ensure that the sound from your computer can be projected to the entire room.

### **5. Optional: Webcam**

The use of a Webcam is encouraged so that we can communicate back and forth. If we can interact with you, it is easier to answer questions and personalize each program.

#### **REMINDERS:**

International Wolf Center staff are familiar with the Zoom Broadcasting software; however, we are not familiar with your computer and/or technology. Please be familiar with your system and do a test of your equipment before our first test connection. This will minimize the number of tech issues the day of the program.

Please request that all persons familiar with your equipment be present and/or available during the program since technological issues can arise during a program or connections may be lost.